**Returns – How to load back into RoboCribs**

Step #1 – Log into the Vending Equipment

Step #2 – Select Stock



Step #3 – Select Manual



Step #4 – Select Item



Step #5 – Enter the “Item” into the search field and hit the “Enter” button on the keyboard



Step #6 – Select one of the items

Step #7 – Select “Restock”



Step #8 – Enter the Qty into the “Burn” field

* If it is “lot controlled” item, make sure information is entered

Step #9 – Select “OK”

Step #10 – Load the item once the door has opened

Step #11 – Close door

Repeat steps #5-11 until all items have been put away